



## **Scottish Civic Trust Trustee Recruitment**

### **About the Scottish Civic Trust**

The Scottish Civic Trust is the national organisation for local heritage, civic and community groups. We **advocate** at local and national levels to preserve cultural and built heritage, working in partnership with grassroots community organisations to celebrate place and identity. We **take action** with planning authorities to protect listed buildings and conservation areas, and empower everyone, including marginalised groups and the historically underrepresented, to share their heritage through our Diverse Heritage project. We also **celebrate** our shared places and stories by working with schools, youth groups and community organisations through our My Place programme as well as leading on Doors Open Days, the largest heritage festival in Scotland.

### **Trustee Recruitment**

The Trust is actively seeking to recruit a new Trustee, applications with particular experience in the provision of legal advice, particularly to charities will be prioritised. We actively welcome applications from communities currently underrepresented on our board. Details of current members can be found at:  
<https://www.scottishcivictrust.org.uk/trustees/>.

### **Trustee Benefits**

- Be involved in trustee decision making
- Contribute to a civic oriented charity
- Develop teamwork skills
- Gain experience of working in the charity sector
- Opportunities to be involved with professional networks

### **Person Specification**

The ideal candidate will have the following attributes:

- Is from, or has experience of the legal sector
- Has knowledge of providing legal advice
- Willingness to participate meaningfully in the decision making of the Trust
- Has the capacity to devote a small amount of time to supporting the Trust outside of quarterly Board and Committee meetings, including at specialist

events.

Trustees are expected to attend four quarterly Board meetings, and this role will also become a member of, and attend Finance and Audit Committee meetings. There are four Committee meetings per year, usually two weeks before a board meeting.

### **Application Process**

If you think you would be a good fit for the role, please forward your CV and covering letter to [joe.traynor@scottishcivictrust.org.uk](mailto:joe.traynor@scottishcivictrust.org.uk).

In your covering letter, please include consideration of the following questions:

1. Why would you like this role?
2. What do you consider to be your key skills in relation to the role?

If you would like more information, please email our Director at the email address above.

Please submit your application before Friday 27<sup>th</sup> October.

Applications for Trustee appointments will be considered by our Recruitment Committee and with preferred applicant recommended to the next Board meeting for formal appointment.